

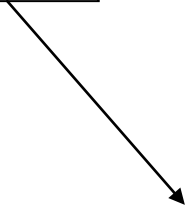
NOTICE

Proposed Negotiation Meeting information for Items will be available at the following link: <http://www.dot.il.gov/dobuisns.html>

Consultant Services

[Bridge CADD Standards / Downloads](#)
[CADD Roadway Drafting Reference Guidelines](#)
[CADD Standards/Downloads](#)
[CADD Roadway and Structure Project Deliverables Policy](#)
[Consultant Forms](#)
[Consultant Mentor Protégé Program](#)
[Consultant Prequalification](#)
[Consultants Professional Transportation Bulletins](#)
[Facility Cost of Capital Rates](#)
[Federal Mileage Reimbursement Rates \(for existing contracts with CONUS\)](#)
[Frequently Asked Questions **NEW**](#)
[Negotiation Information for Current Bulletin](#)
[Professional Transportation Bulletin Schedule](#)
[Standard Agreement Provisions for Consultants](#)
[State Mileage Reimbursement Rates](#)
[Uniform Audit and Accounting Guide](#)

Link for negotiation information



- **Region 1**
 - Diane O’Keefe
 - District 1
 - Items 1 - 10
- **Region 2**
 - Eric Therkildsen
 - District 2
 - Items 11 – 12
 - District 3
 - Item 13
- **Region 3**
 - Joseph Crowe
 - District 4
 - Item 14
- **Region 4**
 - Roger Driskell
 - District 6
 - Items 15 - 16
- **Bureau Of Design & Environment**
 - John Baranzelli
 - Items 17 - 18
- **Bureau of Bridges & Structures**
 - Carl Puzey
 - Items 19 - 20
- **Bureau of High Speed & Passenger Rail**
 - Michael Garcia
 - Item 21
- **Department of Natural Resources**
 - Item 22

NOTICE

Selection date was scheduled for July 18, 2012.

Selection has been moved to July 11, 2012.

NOTICE

ELECTRONIC SUBMITTALS -- Update

05-03-12

The first phase of the Engineering Prequalification Agreement System (EPAS) is now active. The first phase allows firms to submit the Statement of Experience and Financial Condition (SEFC) electronically. The database will store the information for your use on the subsequent submittals. THE DEPARTMENT WILL NOT ACCEPT PAPER VERSIONS.

To remain prequalified **all** consultants are required to complete the electronic version in its entirety this year. After this year, the submittal process will go back to the three year schedule. If a paper version was recently completed, an entire electronic version is still required.

Firms with a fiscal year ending date of December 31, 2011 -- Submittal is due June 30, 2012. For firm's that have previously submitted for the past fiscal year and all other firms (regardless of due date), please submit an electronic version by August 1, 2012.

Statement of Interest submittals will be tied to the new system therefore all firms are required to submit the entire application. IDOT is currently working on the next phase of the system, which will change the submission of Statements of Interest (SOI) for the Professional Transportation bulletin from an email system to a web based application. Our tentative goal is to have the SOI system in place for the PTB 166, which is to be published November 8, 2012. We will keep everyone posted as to the progress.

Note the process for submittal of Statements of Interest for the current PTB 164 is not effected.

The listing of all prequalified consultants, requirements for prequalification, the EPAS instructions and the link to get to the new EPAS system is located under Doing Business, Consultant Services, Consultant Prequalification: <http://www.dot.il.gov/dobuisns.html>
Engineering Prequalification and Agreement System (EPAS) login: <http://apps.dot.illinois.gov/epas>
We strongly encourage the review of the instructions for EPAS available: <http://www.dot.il.gov/pdf/EPAS%20Instructions%20Manual.pdf>

Firms currently prequalified can login into the system by:
Using the company Tin (FEIN) # as the firm's user ID
Then the initial password is Welcome
After typing the initial password as, Welcome, the system will request you to change the password, just follow the system instructions, and review the instruction manual.

Further information, as we begin implementation, will be sent via the e-mail distribution subscription service. Staff that are using or will be using EPAS for prequalification and Statements of Interest submittals should subscribe. To subscribe and/or unsubscribe go to the IDOT web site under Doing Business, <http://www.dot.il.gov/dobuisns.html> then to Subscription Services, Design and Environment, Consultant Engineering Subscription.

NOTICE
ILLINOIS STATE BOARD OF ELECTIONS CERTIFICATE
May 3, 2012

To submit a Statement of Interest (SOI) for State Funded projects your firm must register as a business entity with the State Board of Elections, and acknowledges a continuing duty to update the registration pursuant to the Procurement Code (30 ILS 500/20-160). A **copy** of the time-stamped certificate of registration or a copy of the certificate of registration must be included with your SOI for the specific Item. The Department will not execute a state funded contract without the certificate of registration.

To register go to <http://www.elections.state.il.us/Default.aspx>

For projects containing federal funds, the certificate is NOT required in the statements of Interest submittal.

Advertisements, which contain federal funds, are so noted in the specific Item.

The State Board of Elections requirement is also noted in the Guidelines for SOI submittal.

For this bulletin, PTB 164, a State Board of Elections certificate is required to be included in the SOI for Items 1- 3, 6 - 13, 15 - 17, 19, & 20.

Do not include the State Board of Elections Certificate for items 4, 5, 14, 18, 21 & 22.

NOTICE

Disclosure Forms
Revised 4-20-12

The Disclosure form has been revised by including the following on Form B.

OWNERSHIP CERTIFICATION

Please certify that the following statement is true if the individuals for all submitted Form A disclosures do not total 100% of ownership.

Any remaining ownership interest is held by individuals receiving less than \$106,447.20 of the bidding entity's or parent entity's distributive income or holding less than a 5% ownership interest.

Yes No N/A (Form A disclosure(s) established 100% ownership)

The new revised disclosure forms are required when submitting Statements of Interest.