

PDF SUBMITTAL REQUIREMENTS

In addition to MicroStation and GEOPAK files, 11" x 17" PDFs of the contract plan sheets will also be required. An individual PDF for each sheet and a multi-page PDF containing all contract plan sheets (up to 100 pages) shall be submitted.

The naming convention for the individual plan sheet shall be: "Contract Number-plan sheet number.pdf", example: **72111-001.pdf**.

For a, b, c sheets use the following naming convention:

Plan sheet	File name
50a	72111-050abc1
50b	72111-050abc2
50c	72111-050abc3

The file naming convention for the multi-page PDF is as follows:

For sets of 100 or fewer sheets: Create one PDF containing a sheet for every plan sheet named: "PLcontract#.pdf", example: **PL72111.pdf**.

For sets of more than 100 sheets: Create multiple group files containing at most 100 sheets each. Try to break the group files at logical points by sheet content – use the Index of Sheets to help determine break points. Naming:

"PLcontract#-beginSheetNo-endSheetNo.pdf", example:

PL72111-001-100.pdf; PL72111-101-180; PL72111-181-222.pdf.

- PDFs are to be exactly 11" x 17".
- PDFs must be grayscale only, NO COLORS.
- PDFs must NOT have layers.
- All PDFs must have landscape orientation.
- Signed sheets should be submitted both as a PDF and as a paper document. The signed paper sheet must also be 11" x 17".

Print styles, .pltcfg's and pen tables are available within the IDOT CADD configuration on the IDOT CADD Support page <http://www.dot.il.gov/cadd.html> . These files may be used to create PDFs that meet these requirements.